

# **2019 COMPUTER (Digital)**

## **USE AGREEMENT**



I am aware and agree that when I use Information & Communications Technology (ICT) at school I will...

### **communicate respectfully by:**

- never sending mean or bullying messages or passing them on.
- not using actions online to be mean to others.
- not copying someone else's work or ideas from the internet and presenting them as my own.
- using appropriate language at all times.

### **behave safely by:**

- not sharing personal information online, such as my full name, photo, birthday, address and phone number.
- protecting my password and not sharing it with others.
- only joining an online program with my parent or teacher's guidance and permission.
- never answering questions online that ask for my personal information.
- protecting my friends information in the same way.

### **use technology responsibly by:**

- turning off the screen if I see something inappropriate and telling a trusted adult.
- report to a trusted adult immediately if myself, or someone else, is upset or scared by information or pictures they have accessed.
- not deliberately searching for something rude or violent.
- being careful with the equipment I use.
- logging off from computers when I have finished.
- not accessing or modifying other people's files.

**Consequences for not following this agreement include: loss of computer access at school; invoices for damaged equipment; and in some cases, police involvement.**

**Please sign the reverse side and return to school as soon as possible.**

Please read the whole agreement (see reverse) with your child/children and return to school as soon as possible.



# 2019 COMPUTER (Digital) USE AGREEMENT

Student's name..... Grade.....Date.....

Student's signature .....

Parent/Guardian's name.....

Parent/Guardian's signature .....

<p align="center"><b><u>COMPUTER (Digital) USE AGREEMENT</u></b></p> <p>We have read, understand and agree to follow and support the schools Computer Use Agreement as part of Baxter Primary School's commitment to eSmart. <b>Students and parents must sign this agreement to have access to Digital Technologies at Baxter Primary School.</b></p>	<p>Parent/Guardian:</p> <hr/> <p>Student:</p> <hr/>
<p align="center"><b><u>VIEWING MEDIA</u></b></p> <p>At times students may view media designated suitable for educational purposes and rated G or PG.</p>	<p><input type="checkbox"/> I consent                      <input type="checkbox"/> I do not consent to my child watching any media deemed suitable and rated G or PG as part of the curriculum at Baxter Primary School.</p>
<p align="center"><b><u>IN-SCHOOL USE OF PHOTOS AND VIDEO</u></b></p> <p>Students may have their image captured during the recording of activities at school or school events. These photos or videos may be included in other student's work, included in class displays around the school or stored on the school server.</p>	<p><input type="checkbox"/> I consent                      <input type="checkbox"/> I do not consent for my child's image to published within the school.</p>
<p align="center"><b><u>PUBLISH TO MEDIA PERMISSION</u></b></p> <p>The school may wish to feature the achievements and/or work of your child through a range of media publications. Examples of such publications include, but are not limited to, newsletters, Flexibuzz, Compass, the school website, social media, newspapers and other media related publications.</p> <p>The Privacy Act states that the posting and sharing of information online or in any other way requires your consent. Consent can be withdrawn at any time. These images will remain the property of the school and cannot be copied, published or distributed in any other forum legally.</p>	<p><input type="checkbox"/> I consent                      <input type="checkbox"/> I do not consent for my child's image to be published to media.</p>

Please contact your child's teacher or the Principal if you have any questions or concerns.